



Financial Policy

As patients approach surgery, they frequently need information about the various payment options and have questions about their potential insurance benefits. We hope the following information will be helpful.

Insurance:

We would be more than happy to help you submit to your insurance company to receive benefits that you may be entitled to receive. The benefits paid by insurance companies for plastic surgery vary greatly from carrier to carrier and plan to plan. Therefore, we make every effort to determine in advance if insurance coverage exists, and what amount of “out of pocket” expense you may be responsible for paying. After you have been seen by the surgeon, a member of our billing team will discuss the surgical fees and payment options available for your procedures.

Cosmetic/Self-Pay:

When scheduling with Dr. Sullivan, there will be a \$100 consultation fee that will be collected at the time of your initial appointment. This fee covers the cost of the time and advice that you receive from her. This fee is non-refundable, but if you decide to proceed with a surgical treatment, it will be applied towards the cost of surgery. At the end of your consultation, a member of our billing team will discuss surgical fees and payment options available to you.

If you decide to book surgery with us, a **non-refundable** deposit of a \$1,000 is required to reserve a surgery date. We understand that a situation may arise that could force you to postpone or cancel your surgery, Sullivan Integrated Aesthetic Center does incur costs associated with scheduling your surgery; therefore the \$1,000 deposit is non-refundable once surgery is booked.

Final surgical payment will be due at your scheduled pre-operative visit or no later than two weeks prior to your scheduled surgery date. Your surgery will be cancelled if payment is not received by the due date. Surgeries cancelled within two weeks of your surgical date are not eligible for a refund of surgical fees.

General information:

There will be a \$50 returned check fee for any returned checks.

It may become necessary to release your protected health information to financial parties, credit card entities, banks and financial companies when requested, to facilitate your payment. Services performed that are paid for with a credit card, debit card or financing third –party are not eligible for payment challenges after services are provided. By signing this form, I am irrevocably consenting to allow Sullivan Integrated Aesthetic Center to use and disclose my protected health information to any Credit Card entity, Bank or Financing Company when they request such information to process an account & assist with payment. I will not challenge such credit, debit or financing card payments once services are provided. The practice encourages complete post-op care and follow-up interaction to address any issues that might arise, which are further addressed in the Revision Policy. I agree that this non credit card challenge agreement is irrevocable.

Skin Care Products are Non-Refundable unless you have an allergic reaction to the product. Dr. Sullivan and our Medical Spa Aestheticians will need to document the reaction with photographs in order to return the product back to the company.

If you would like a copy of our financial policy we would be happy to provide you with one. By signing this document I acknowledge and accept the terms of the financial policy.

Patient Signature: _____ **Date:** _____